



NATIONAL EXECUTIVE COMMITTEE 2025-26 (BY-ELECTION)

Notice and Call for Nominations – Closing noon 27th March 2026

Nominations are invited for election to the AEP's National Executive Committee for:

The Regional Representative for Region 10 (Scotland)

To complete the current term of office, ending 30 November 2026

A vacancy has recently arisen on the Association's National Executive Committee for the position of **Regional Representative for Region 10 (Scotland)**.

We are seeking nominations from **eligible members of region 10** who would like to take advantage of this opportunity to join the NEC, and to represent their colleagues in the Region on the Committee. If elected, you will complete the existing term of office, which will end on 30 November 2026*. The position of Regional Representative **can be shared** by two eligible members elected jointly.

**This position will be subject to election for the normal 2-year term, commencing 1 December 2026, in the annual elections to the NEC in the summer of 2026. If eligible, you would be able to stand again for this, or another suitable position on the NEC.*

If you are interested in making a difference to the profession at a strategic level, this is an ideal opportunity for you to become involved. No previous experience is required. You can find out more about the roles and responsibilities of all NEC members from the Members' Handbook, which is available on the AEP website, and from articles on the website. Or we can put you in touch with a member of the NEC or AEP staff, who would be happy to discuss this with you (just send an email, or 'phone the AEP).

Details of eligibility requirements, and how to submit a nomination, are included in the Guidance Notes for Candidates.

The AEP is committed to advancing equality of opportunity and actively promotes the values of equality, diversity and inclusion. We welcome nominations from anyone who meets the eligibility criteria, particularly members from under-represented groups.

PROVISIONAL TIMETABLE FOR THE NEC BY-ELECTION

27 March 2026 (noon)	- Last date for receipt of nominations
W/C 6 April 2026	- Ballot of members commences <i>(if required)</i>
23 April 2026 (noon)	- Close of ballot
24 April 2026	- Declaration of results

Guidance Notes for Candidates

This guidance is provided for members seeking nomination for office to the AEP's National Executive Committee and for members wishing to nominate a candidate. It is based on the Rules and Regulations of the AEP's Constitution as set out in Section I of the Members' Handbook (which can be downloaded from the AEP website or obtained from the AEP Office) and on previous rulings by the NEC.

Who can stand in this election to the NEC?

Only **Full** and **Trainee** members of the AEP can be elected to the NEC. The table below summarises the membership categories eligible for each office subject to election on this occasion, and whether the office can be held by two members jointly. Members may stand for election to more than one office but can be elected to, and hold, only one office.

NEC Office	Full	Trainee	Can be held jointly *
Regional Representative Member **	YES	YES	YES

* Two eligible members may stand for and be elected on a **joint basis** to share the responsibilities.

** Candidates for office of Regional Representative must also be members of that Region.

A member's electoral Region is normally determined by place of work and not home address. For self-employed members, 'place of work' is deemed to be the address for correspondence or other address previously notified to the AEP. Details of all the AEP's electoral Regions are available on the AEP's website.

Candidates who are unsure whether their nomination will meet these requirements should **seek advice** from the Association Secretary as soon as possible and **before** submitting their nomination; email: aep elections@aep.org.uk with 'NEC Election' as the subject, or telephone the AEP office.

Seeking nomination

You must be **eligible** to stand for the relevant office **on the closing date for nominations**. Your nomination must be supported by **two other eligible members** of the AEP. They must be Full, Trainee or Assistant members at the closing date for nominations; for Regional Representative posts supporters must also be members of your Region. A member may nominate only **one candidate** (or, where applicable, two standing jointly) for the same office.

Submitting nominations

A nomination must be submitted using the **appropriate form(s)** provided by the AEP for **this election only**. The forms can be downloaded from the AEP website or obtained from the AEP office.

The Candidate (or Candidates, where two are standing jointly) should complete and sign the Candidate section of the appropriate nomination form and, where applicable, make clear whether standing on an individual basis or a joint basis. The members 'supporting' the nomination should then complete and sign the form in the relevant section.

Separate forms can be submitted for one nomination where it is impractical for a Candidate's supporters (or another Candidate, where two are standing jointly) to sign the same form. In this case each nomination form must clearly show the name of the nominated Candidate(s) and the office for which they are being nominated.

Where two Candidates are standing on a **joint basis** for one office, each may be supported by **different** members. Each nomination form submitted must include the names of **both candidates**.

If more than one form is to be submitted for a single nomination, all forms should be submitted together if possible; each form should state how many forms in total are being submitted for this nomination. Nomination forms that include any **significant alterations**, e.g. to the name of a candidate or a nominating member, may invalidate a nomination.

Election of the AEP National Executive Committee 2025-26

Nomination forms may be signed with electronically scanned signatures. If scanned forms are submitted these should be produced on a flatbed scanner, if possible, for best legibility. The names and signatures of candidates and supporters must be clearly legible. Nomination forms may be submitted by post or email.

Including an Election Address / Statement

The Employment Act 1988 gives candidates in elections to a trade union executive committee the right to prepare an election address or statement in their own words. The AEP encourages every candidate to submit a statement and asks that this includes a brief description of their views on the major professional issues of the day, an outline of the areas of their professional and trade union interests and a statement on any long-term strategic policies they would wish the Association to pursue. It would be helpful to also include, as appropriate, the full title of their present post and the name of their employer, or state if they are self-employed or trainee EPs.

An election statement **must not exceed 250** words, but candidates **standing jointly** for office may each submit their own statement of up to 250 words in length. Statements exceeding the maximum word limit will be truncated to comply with the limit. Election statements must reach the Scrutineer by the **closing date** for nominations. *Candidates should note that all statements will be published to members, even where a candidate is elected to office unopposed.*

Submitting your nomination

Your completed nomination form(s) must be sent to reach the AEP's appointed **Independent Scrutineer** at the address given below **NO LATER THAN NOON ON 27 MARCH 2026**. Nomination forms may be submitted by email or by post. Ensure that with your nomination form(s) you include a completed **Contact Details** form, to enable the Scrutineer to send you **confirmation of receipt** of your nomination. If you have not received confirmation of receipt of your nomination within seven days of posting it, you should contact the Scrutineer directly (see contact details below).

Independent Scrutineer

Section 15 of the Employment Act 1988 requires Trade Unions to appoint an independent scrutineer to conduct any ballots in connection with elections to the NEC. The AEP has appointed Civica to act in this capacity.

Their address is: **Civica, The Election Centre, 33 Clarendon Road, N8 0NW**

Tel: **0208 8899 203**

email: nominations@cesvotes.com

Election Outcome

Where only one valid nomination for a vacant office is received, the candidate (or, if applicable, candidates standing on a joint basis) will automatically be **deemed elected** to that office. If there is more than one valid nomination for an office, the Scrutineer will arrange a **postal ballot** of all members entitled to vote, in accordance with the election timetable below. A candidate who wins an election to **more than one** office, or already holds another office on the NEC, will be required to state which office they wish to take up / relinquish, before the result of the election is declared.

Declaration of results

The AEP will publish the outcome of the election in line with the **election timetable**. This will normally be by means of a notice placed on the AEP website. However, the AEP will endeavour to inform all candidates individually of the outcome of the election in which they stood, before the results are made public.

John Drewicz
Association Secretary
February 2026